

Music Department Handbook 2016-2017



**Please return the Handbook Acknowledgement Sheet (Page 5) by
Friday, August 26, 2016**

School Information

Yorkville High School: 797 Game Farm Road

Mr. David Travis, Principal
Mr. Joel Wyeth, Associate Principal
Dr. Christine Warren, Associate Principal
630.553.4380

Yorkville Middle School: 920 Prairie Crossing

Mrs. Lisa Adler, Principal
Ms. Kristin Faber, Assistant Principal
630.553.4544

Bristol Bay Elementary School: 427 Bristol Bay Drive

Dr. Katie Spallasso, Principal
Mr. Zac Craft, Assistant Principal
630.553.5121

Yorkville High School Academy: 702 Game Farm Road

Mr. David Travis, Principal
Mr. Joel Wyeth, Associate Principal
Dr. Christine Warren, Associate Principal
Mr. Adam West, Assistant Principal
630.553.4380

Autumn Creek Elementary School: 2377 Autumn Creek Blvd.

Mrs. Mayra Johnson, Principal
Mrs. Melinda Hafenrichter, Assistant Principal
630.553.4048

Grande Reserve Elementary School: 3142 Grande Trail

Mr. Robert Battey, Principal
Mrs. Michele Breyne, Assistant Principal
630.553.5513

Yorkville Intermediate School: 103 Schoolhouse Road

Mr. Steve Bjork, Principal
Mr. Brett Kueker, Assistant Principal
630.553.4594

Yorkville Music Directors

Mr. Victor Anderson
District Department Chair
YHS Bands
vanderson@y115.org

Mrs. Kim Gyssler
YHS/YMS Orchestras
kgyssler@y115.org

Mr. Mike Lipinski
YMS Bands
mlipinski@y115.org

Mrs. Christy Motley
YMS Choirs
cmotley@y115.org

Mr. David Smith
YHS Choirs
dsmith3@y115.org

Mrs. Maggie Wood-Davis
ACES/YIS Bands
mwood@y115.org

Mrs. Emily Beyer
YHS/YMS Orchestras
ebeyer@y115.org

Mrs. Julie Hensel
YMS Bands
jfischer@y115.org

Mr. Ryan Martinez
YIS Choir
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Miss Jacqueline Niner
YIS Orchestra
jpaul@y115.org

Miss Megan Urbonas
YMS Orchestras
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Miss Alexis Bourke
YIS/ACES Orchestras
abourke@y115.org

Mr. Jens Hurty
YHS Choirs
jhurty@y115.org

Mr. Mike McHugh
GRES Choir
mmchugh@y115.org

Miss Sara Pezel
BBES/GRES Orchestras
spezel@y115.org

Mrs. Victoria Vicich
ACES Choir
vperez@y115.org

Mrs. Linda Duy
BBES/GRES Bands
lduy@y115.org

Mrs. Patrice Lawson
BBES Choir
plawson@y115.org

Miss Meredith Melvin
BBES/GRES Bands
mmelvin@y115.org

Mr. Tom Shuman
ACES/YIS Bands
tshuman@y115.org

Mr. Bobby Vriezen
YHS Bands
rvriezen@y115.org

A complete list of all Yorkville Music Department events can be found at
www.yorkvillemusic.org

Welcome to the Yorkville School District #115 Music Program. Yorkville is proud of its music department and is pleased to have your family be part of its success. This handbook provides important information about our music program and expectations for our music families.

Learner Outcomes

Through participation in the Yorkville Music Program, students will:

- cultivate musicianship through the study, listening, and performance of high quality music.
- develop an awareness of and an ability to express beauty.
- pursue a high level of excellence for individual and ensemble performance.
- work with others towards common goals through cooperation, flexibility, and teamwork.

Expectations for Students

1. Arrive promptly for class prepared with your instrument, music, a pencil, and any assignments.
2. Demonstrate pride and respect for yourself, each other, our equipment, and our facilities.
 - Instruments, music, and folders must be put away in their assigned areas when not in use.
 - Lockers and classrooms should be kept clean of non-music related items.
 - No food, gum, or beverages will be allowed in rehearsal at any time.
3. Always strive for musical excellence with a positive attitude.
4. Create a family-like atmosphere throughout the music program.

What can parents do to help their child and the music program succeed?

1. Encourage your child to practice in order to maintain a high level of musicianship.
2. Set aside a designated practice space for your child that is free from distraction. Please ensure it has a music stand and a chair.
3. Ensure your child attends all music performances (including working out carpools if necessary).
4. Contact your child's music teacher if any issues arise.

What will music teachers do to help their students and the music program succeed?

1. Encourage students to progress to their fullest potential with a positive attitude.
2. Teach material in a clear method.
3. Maintain a safe, well-organized classroom.
4. Communicate with families and students as needed.

Instrument Storage and Maintenance

Instruments should be taken home after school on a daily basis and disassembled appropriately in their cases (mouthpieces should be removed from instruments, reeds off of mouthpiece, bow hair loosened, cases latched, etc.). Students will be assigned an instrumental storage locker.

Students are expected to maintain their instruments with pride, including ordering supplies from music vendors as needed. When necessary, it is also important to have all repairs done in a timely manner. Before sending in your instrument, consult your music teacher who may be able to fix minor repairs.

Students renting school-owned instruments will pay a fee of \$33.00 per semester (Fall, Spring, Summer). Fees are collected by music teachers and will be used for maintenance on that instrument.

Consequences

Failure to comply with classroom rules may result in any of the following consequences as determined by the music teacher:

- Verbal warning
- Loss of participation points
- Detention from teacher
- Conference with student, guardian(s), and teacher
- Referral to School Disciplinary Office

Grading

Yorkville's grading scale is as follows:

A	Superior (90-100%)
B	Above Average (80-89%)
C	Average (70-79%)
D	Below Average (60-69%)
F	Failure (59% and below)
INC	Incomplete/Requires makeup of missed work

Performance Attendance

Attendance at all performances is required. The rewards of your hard work and effort cannot be fully understood or appreciated without the culmination of a performance. Failure to attend a performance will result in the **lowering of the student's grade by a minimum of one letter per missed performance** unless the director is provided with written documentation *and* excuses the absence in advance. Refer to your school's handbook for additional attendance policies and performance eligibility.

In the event of an excused absence, a make-up assignment will be assigned. Examples of excused absences include student illness, family emergency, and family death. **Work and vacation are not excused absences.** It is each student's responsibility to complete make-up assignments in a timely fashion. All excused absences may be reviewed by the entirety of the Music Department faculty for validity and acceptance.

Every effort has been made to avoid conflicts with other school activities in regards to the music schedule. If a conflict arises, **notify the director as soon as possible so the conflict can be resolved.**

A complete list of Yorkville Music Department Events can be found at **www.yorkvillemusic.org**. Instructors will make every effort to keep you informed of any changes throughout the year.

Performance Etiquette and Attire

Being a good audience member is very important to the success of a performance. This includes staying for the entirety of a performance. Infractions of concert etiquette will be treated seriously and can affect a student's grade.

Student attire will be determined in advance of each performance by music directors. Students not wearing the appropriate attire may be prohibited from performing, resulting in a lowered performance grade.

Supplementary Information for YMS and YHS Students Only

Additional Expectations for Students

- Students are not allowed in the music offices without permission.
- Practice rooms are designed for practicing only. Students are not allowed to use the practice rooms for any other purpose unless given permission by the teacher.
- All students assigned folders, uniforms, and/or borrowed equipment shall return it annually in acceptable condition. Students may be held responsible for the replacement cost of lost or damaged items.

Music Trips, Tours, and Festivals

School rules apply to all students attending school sponsored trips, tours, and festivals. These opportunities are a privilege, not a right. Students who are consistently absent from class, rehearsals, and/or performances may be prohibited to participate on trips, tours, and festivals.

Students attending field trips, festivals, and contests are required to ride district provided transportation. Students who choose to return home by other means may only ride home with his/her parent or legal guardian. In this case, students must present a note to the music director prior to the trip.

A student unable to ride the bus to a music activity due to another school obligation must make transportation arrangements in advance with the school principal. A student failing to take the bus to a music activity and did not make prior travel arrangements with the school principal may be prohibited from performing.

Special Event Participation Fees

The Yorkville School District will pay the fees for those students who wish to participate in extra musical experiences (ie: NIB XII, Fox Valley Music Festival, IMEA District IX Festivals, IGSMA/IHSA Solo and Ensemble Contests). However, if a student breaks one of these commitments, the student's family will be responsible for reimbursing the district.

Weighted Grades

High school students wishing to take their music class as a weighted grade may do so by fulfilling the weighted grade requirements found on the Music Department website. This option is available to sophomores, juniors, and seniors only.

Conclusion

While making music can be demanding, it can also be fun and rewarding. Our goals and expectations are simple: the Yorkville Music Department will look and sound great. Every member and their actions reflect the entire program.

This handbook is meant to be a guide for Yorkville families. It is not possible to cover all of the situations that may arise this year, but this handbook should point us in the right direction. Students and parents can feel free to come by the music offices as well as call or email their director.

After reading this handbook, please sign the Handbook Acknowledgement Sheet and return it to your music teacher. Please keep the Handbook itself as a reference for your family. Thank you for your cooperation and continued support of the Yorkville Music Department.

Handbook Acknowledgement Sheet

Return to your Music Teacher by Friday, August 26, 2016

We have read the information in the Music Department Handbook. We understand that these guidelines are here to provide parents and students with the expectations for participating in the Yorkville Music Program. **We have recorded the concert dates on a family calendar so that we may be available for these events.** We are aware that if a conflict arises with a performance date, I will contact our music director as soon as possible so that alternatives may be worked out. Also, by signing this sheet, we acknowledge that students may be video recorded or photographed during concerts and this media may be used for items such as school/teacher websites, local newspapers, and presentations.

Student Signature

Parent / Guardian Signature

Student Name _____

Student Email _____ Phone _____

Address: _____

Student Resides with:

First Name

Last Name

Relationship

Email _____ Phone _____

First Name

Last Name

Relationship

Email _____ Phone _____

Please check any of the volunteering opportunities you would be interested in:

_____ Chaperoning music trips

_____ Assisting conductors as needed before concerts

_____ Recording audio or video at concerts (equipment is provided)

_____ Please have someone contact me with more information about Music Boosters

_____ Call me as needed for miscellaneous help

Lastly, please list any skills or occupations that you have which could be helpful to our music program (ie: photography, carpentry skills, advertising, graphic design, publicity, event planning, administrative assistance, etc).

Email addresses will be used by music teachers and the Yorkville Music Boosters to communicate Music Department news. Please make sure your email account is set up to allow incoming messages from yorkvillestaff@y115.org. If you would like to opt out of Music Booster emails, check here ☐